

## **St Helen's Pre-school Medication Policy**

It is the policy of St Helen's Pre-school not to administer medication to the children in our care, with the following exceptions.

Children needing inhalers for asthma will be assisted to use these.

Children needing cream for severe eczema will be assisted to apply this to exposed areas (e.g hands after washing).

Potentially life saving treatment for anaphylactic shock and other severe allergic reactions, where the epi-pen or similar is provided in advance by the parents, will be administered.

### **In all of the above cases**

A medication agreement form will be completed by the parents and signed by the parents and pre-school manager.

Medication will be provided by the parents with clear instructions, medication will be clearly labelled and provided in its original container.

Staff administering the medication will receive the same amount of training as that undertaken by the parents for delivering the medication.

Each individual treatment will be recorded in the accident/incident book.

Appropriate insurance cover must be in place.

A copy of the medication agreement form is attached and forms a part of this policy.

Policy Updated October 2009

## **St Helen's Pre-school Medication Agreement Form**

**Child's name**

**Name of parent completing the form**

**Medical condition**

**Doctor's name and phone number**

**Medication to be given**

**Instructions for use**

**Date**

**Parent's signature**

**Manager's signature**